

The Master of Science in Emergency Management

The Asia Pacific School of Business offers an online program leading to a Master of Science degree in Emergency Management. This degree equips employees with a broad understanding of the phases of emergency management, an understanding of the different businesses, non-profits, and government agencies that would work in collaboration with an Emergency Operations Center, and the difference between effective styles of leadership during normal operations and crisis situations.

Students are encouraged to apply for admission online by going to:

<https://www.apsb.ac.nz/degree-courses>

Requests for graduate application forms may also be addressed to the Office of Admissions, The Asia Pacific School of Business, Boston, MA 02467, 1-617-237-6677, or email sec@apsb.edu.ky.

The overall program has three learning goals that require the acquisition of the following skills and abilities:

1. To demonstrate planning skills related to the disaster management cycle;
2. To explain the role of communication in emergency management; and
3. To show an ability to exercise critical thinking skills to analyze past events;

The curriculum will provide students with an interdisciplinary education that includes elements of law, public affairs, contingency planning, business recovery planning and execution, leadership, intergovernmental affairs, and health care management. The program includes areas of competencies in: 1) analytical and planning skills; 2) hazard and risk assessment; 3) preparedness and mitigation strategies; 4) response coordination and strategies; and 5) professional development as related to critical understanding and integrated solutions in Emergency Management. Throughout their time in the program, students will earn a number of certificates for completing training through FEMA's Emergency Management Institute and their on-line independent study program.

The program includes a U.S. perspective as well as an international, multi-national, and multi-cultural approach. It acquaints students with the role of the Federal Emergency Management Agency (FEMA) for domestic U.S. incidents, multi-national agreements (for international incidents), the role of the National Guard and U.S. military, non-profit organizations, and the role of businesses in emergency management activities from preparedness to response to mitigation and to long-term recovery.

Admission

All applicants must have earned a baccalaureate degree from a regionally accredited college or university and submit official transcripts of all institutions attended to the Office of Admissions. Students may submit GRE or GMAT scores, but they are not mandatory. (This course is offered in partnership with the University of California, CUPCE)

If the applicant has volunteered service in an organization with emergency management responsibilities, one letter clarifying their participation or training in emergency management may be submitted. If the applicant has any training in emergency management, a letter clarifying this participation and the credentials awarded may be submitted. Extensive in-service experience or previous graduate education in a related field, may result in an applicant receiving up to nine hours of transfer academic credit on a case-by-case basis for that experience for courses in which you earned at least a "B".

Grading System

Grade Point Ratio - Grade points in any course are computed by multiplying the number of credit hours credit assigned to the course by a number determined by the grade according to the following scale.

A = 4	D = 1
B = 3	F = 0
C = 2	FA = 0

The grade point ratio is determined by dividing the total number of grade points earned by the total number of credit hours for courses receiving any grade in the preceding list. The following grades do not affect the grade point ratio: AU, I, W.

Grade Reports - At the end of each semester, a report of grades is posted on Bearcat Web.

Grade Appeals - The Asia Pacific School of Business *Student Handbook* includes provisions for grade appeals. Neither grade changes nor appeals for grade changes can be made after one calendar year from the time the grade was given. After graduation no grade can be changed or appealed.

Transcripts - Requests for official transcripts of a student's record should be addressed to the Office of the Registrar. Procedures for requesting an official transcript can be found at:
<https://www.apsb.ac.nz/degree-courses>

A transcript of a student's record carries the following information: admissions data; current status; a detailed statement of the scholastic record showing courses pursued with credit hours carried, credit hours earned, grades, grade points, the system of grading, all failures, incomplete grades, and academic penalties such as academic probation, suspension, or other restrictions. A student's official record concerns academic performance only. No partial record will be issued. No official transcript will be issued to or for a student who is indebted to The Asia Pacific School of Business.

Program Completion:

To complete the degree program, emergency management candidates must maintain a minimum GPA of 3.0 on a 4.0 scale on all graduate work. Two grades of "C" in any graduate courses preclude continuation in the program. Any grade lower than a "C" must be replaced by retaking the course and earning a grade of "B" or better. Failure to earn a replacement grade of "B" or better may result in discontinuation in the program. All coursework for the Master of Science in Emergency Management degree must be completed within a period of six years, but can be completed in as little as eighteen months.

Program of Study

The program of study leading to the Master of Science in Emergency Management degree consists of a total of 31 hours: a required core of six courses, four elective courses, and a one-credit-hour capstone course:

1. **Core Courses** (6 courses, 18 hours):
 - EMGT 500: Foundations in Emergency Management
 - EMGT 510: Preparedness and Mitigation
 - EMGT 520: Response and Recovery
 - EMGT 530: Continuity of Government
 - EMGT 630: Business and Economic Continuity
 - EMGT 635: Mental Health and Emergency Management
2. **Elective Courses** (4 of the following courses, 12 hours):
 - EMGT 610: Technology for Emergency Management
 - EMGT 620: Communications Strategies for Emergency Management
 - EMGT 625: Leadership for Emergency Management
 - EMGT 640: Emergency Management Law
 - EMGT 670: Hurricane and Weather
 - EMGT 675: Nuclear Incident Management
 - EMGT 685: Special Topics in Emergency Management
3. **Capstone Course** (1 hour):
 - EMGT 695: Capstone Course