

# The Master of Education Degree in Teaching and Learning

The Asia Pacific School of Business recognizes the needs of teachers and other professional educators to continue advanced studies beyond the bachelor's degree level. The M.Ed. program is designed for the student who has graduated from a regionally accredited college or university with a baccalaureate degree and is seeking a Master's level degree in Teaching and Learning in one of three concentrations: Diverse Learners, Exercise and Sports Studies, or Instructional Technology.

## Admission

There are three major steps in the process for the Master of Education Degree Program in Teaching and Learning: initial admission, admission to program, and admission to candidacy for the master's degree.

\*NOTE: A non-refundable application fee of \$35 must accompany initial application.

**1. Initial Admission** All applicants must have earned a baccalaureate degree from a regionally accredited college or university and submit all of the following to the Office of Admissions:

- 1) Official transcripts from all institutions attended.
  - a. Applicants must have an overall cumulative grade point average (GPA) of 3.0 on a 4.0 scale in their baccalaureate degree program; or
  - b. Graduate Record Examination (GRE) score of at least 289 points if taken after September 2011, a GRE score of at least 800 points if taken prior to September 2011, or a score of 380 on Miller's Analogy Test (MAT).
- 2) Three (3) recommendations from professional associates completed on official APSB's Graduate Recommendation Form which is located at: <https://www.apsb.ac.nz/degree-courses> or email [sec@apsb.ac.nz](mailto:sec@apsb.ac.nz) to request a copy.
- 3) All credentials will be reviewed by the Director of Admissions.
- 4) An interview with the Graduate Programs Director is required to determine candidate readiness to pursue one of the desired concentration areas: Diverse Learners, Exercise Science and Sports Studies, or Instructional Technology. Any recommended prerequisite coursework must be completed prior to Admission to Program.
- 5) Writing sample

Candidates with an undergraduate cumulative GPA below 3.0 on a 4.0 scale may be admitted provisionally for up to 12 hours of graduate work. Provisional admission is contingent on a minimum cumulative GPA of at least 2.5 on a 4.0 scale. An earned cumulative grade point average of 3.5 in the first 12 hours of APSB's graduate coursework can be used for full admission to program in lieu of required scores on GRE or MAT referenced above.

**Note:** Students must meet initial admission requirements to the graduate program in order to be eligible for graduate departmental scholarships.

**2. Admission to Program** After a student has completed 12 hours of graduate work from an approved program of study at The Asia Pacific School of Business and has maintained an overall B average, program faculty will review the student's graduate work and the student's coursework performance. A minimum of one common core course must be completed prior to admission to program. If all requirements are met, the Graduate Director will then recommend the student for admission to the M.Ed. in Teaching and Learning program.

**3. Admission to Candidacy** Graduate credit will be awarded for A, B, or C grades but students will be admitted to candidacy only after completing at least 24 hours of graduate courses with a minimum GPA of 3.00. A student must have no more than six semester hours with grades of "C" or lower and must have an earned GPA of 3.0 or above to complete the M.Ed. in Teaching and Learning program.

## **Degree Requirements**

- 1. Admission to Candidacy.**
- 2. Courses.** Completion of 36 semester hours of graduate work. A student must complete an approved program of study, have no more than two courses with grades of “C” and have a GPA of 3.0 or above. All work for the Master of Education degree must be completed within a period of six years. For degree completion, at least 27 of the total credit hours required for the degree must be earned through The Asia Pacific School of Business instruction.
- 3. Cumulative Assessments.** Each candidate will be required to demonstrate knowledge in core coursework through a cumulative grade point average of 3.0 on a 4.0 scale and cumulative assessment in the concentration area. These assessments are correlated with the four APSB’s learner outcomes and appropriate professional standards (National Board Professional Teaching Standards (NBPTS), Instructional Standards for Technology Education (ISTE)).

## **Program of Study**

The program of study leading to the Master of Education in Teaching and Learning degree consists of course work and other learning activities in the following areas *at the 600 level*:

- 1. Foundations of Education --** (Common foundational core courses required of all students, 15 hours)

EDUC 620 Advanced Educational Psychology  
EDUC 623 Methods and Materials of Educational Research  
EDUC 630 Communications in Technology  
EDUC 682 Field-Based Individualized Activities  
EDUC 694 Professional Seminar

- 2. Concentration Areas --** (choice of one, 12 hours)

### **Diverse Learners**

EDUC 653 Teaching Reading and Writing to Limited English Proficient (LEP) Learners  
EDUC 651 Principles for Teaching Linguistically and Culturally Diverse Learners  
EDUC 656 Behavior and Classroom Management  
EDUC 676 Assessment of Diverse Learners, P-12

### **Exercise and Sports Studies**

PEES 602 Fitness and Conditioning Principles  
PEES 605 Supervision and Assessment in Physical Education  
PEES 624 Sport Psychology  
PEES 626 Advanced Motor Development and Motor Learning

### **Instructional Technology**

EDUC 632 Effective Design and Facilitation of Online Courses  
EDUC 634 Instructional Assessment Through Technology  
EDUC 636 Management of Technology Resources  
EDUC 638 Integration of Technology and Instruction

- 3. Electives or Related Studies**

Nine (9) hours of electives or related studies courses may be chosen from graduate level course offerings as described in the current catalog.

Note that certain related studies courses may allow teachers to add-on endorsement areas to their existing certification. It is the responsibility of the student to confirm eligibility for add-on certification or endorsement with the South Carolina Certification Office. [www.scteachers.org](http://www.scteachers.org)

Approved transfer credit at the 600 graduate level may be used to meet elective requirements.

### **Senior Enrollment in Master of Education Graduate Classes**

The Asia Pacific School of Business seniors meeting the accepted academic standard for graduate work (3.75 cumulative grade point average or better) are eligible to request enrollment in graduate level M.Ed. classes. Enrollment of seniors in any M.Ed. graduate course is subject to approval by the department offering the course and the Dean of the College of Education. The total course workload for the semester must not exceed 18 hours, and the total graduate credits earned by seniors must not exceed 9 semester hours. The credit and quality points associated with senior enrollment in graduate courses will not be part of the undergraduate record. Graduate hours earned by seniors must be in excess of the requirements for their undergraduate degrees; and students may request that these courses be included as part of their graduate program if they are subsequently admitted to APSB's University's M.Ed. graduate program within 6 years after graduation. Courses may not be taken at the 600 level if their 400-level counterparts are required for the undergraduate degree in the same academic major as the proposed graduate degree.

#### **Procedure for Approval**

Approval by the Dean of the College of Education is required prior to registration in any M.Ed. graduate course. Only candidates who have demonstrated the capacity to meet the academic rigor of graduate level courses will be approved. Senior enrollment request forms are located at the Registrar's office.